#### **IQAC INITIATIVES**

# Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 29th January 2022 at 11:00 am.

### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To review the preparation of AQAR to be submitted to NAAC.
- 3. To discuss about the Orientation Workshop for BBA & B.com
- 4. To discuss about organising Al-Ameen En-Expo 2022
- 5. To discuss about MBA Course Inauguration

# Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 20<sup>th</sup> December 2021 at 11:00 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

# Agenda 2: To review the preparation of AQAR to be submitted to NAAC.

**Resolution 2:** The Principal &Vice- Principal reviewed the progress of the preparation of AQAR to the teaching staff. The teaching staff was asked to give correct information and provide all the necessary assistance for filling out the AQAR as the college had decided to file IIQA by December 2021. It was resolved to keep all the information required ready before IIQA submission.

# Agenda 3: To discuss about the Orientation Workshop for BBA & B.com

**Resolution 3:** The Principal discussed the orientation workshop for BBA and B.com to discuss the syllabus and Examination Pattern for Open Elective Courses of I Sem BBA & B.Com as per NEP Scheme on 23<sup>rd</sup> Feb 202

# Agenda 4: To discuss about organising Al-Ameen En-Expo 2022

Resolution 4: Planning for activities to be conducted on Feb 10<sup>th</sup> on Exploration of Entrepreneurship Talent Al-Ameen En-Expo 2022 - was jointly organized by Al-Ameen Institute of Management Studies and Al-Ameen Arts, Science & Commerce College

# Agenda 5 To discuss about MBA Course Inauguration

*Resolution 5:* The Principal discussed the MBA course inauguration to be organized on 24<sup>th</sup> of February 2022. The chief Guest was: Mr. Karthik S Iyer Managing Director, Gurukul Ventures, Bengaluru.

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Abdul Rizwan Shariff

**IQAC** Co-ordinator

Dr.B.A Anuradha

The IQAC meeting for Academic Session 2021-22 was held on 29<sup>th</sup> January 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar Hon.Secretary	Hon. Secretary Al-Ameen Educational Society Bangalore-27	1.0
Dr.B.A Anuradha Principal	Chairperson	News
<b>Dr.Abdul Rizwan Shariff</b> Vice-Principal	IQAC Co-ordinator	THE STATE OF THE S
Mr.Deepak Singh M.C HOD-MBA Department	Member	w seing?
Mrs.Saira Banu HOD-BBA Department AIMS	Member	
Dr.Irfan Mumtaz K.S Assistant Professor AIMS	Member	A D
Mrs. Rizwana Khanum Assistant Professor AIMS	Member	
Prof.Jeevanand HOD, Management Studies Christ University, Bangalore	External Member	
Mr.Muzeer Pasha Manager AIMS	Member	Name
Mr.Rafeeq Ahmed B Accountant AIMS	Member	
Ms.Gulafshan	Member	_
Sr.Programmer AIMS		Gul Offshan
		Gul Olyste

#### IOAC INITIATIVES

#### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 26th February 2022 at 11:00am.

#### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To review the preparation of AQAR to be submitted to NAAC.
- 3. To explain the rules and regulations of attendance and discipline
- 4. To discuss about organising Al-Ameen En-Expo 2022

Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 29<sup>th</sup> January 2022 at 11:00 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To review the progress of AQAR to be submitted to NAAC.

**Resolution 2:** Principal &Vice- Principal reviewed the progress of the preparation of AQAR to the teaching staff and Non-Teaching staff. The teaching staff and Non-Teaching staff were asked to fill the data templet and provide all the necessary assistance for filling of the AQAR. It was resolved to keep all the information required for ready before IIQA submission.

Agenda 3: To explain the rules and regulations of attendance and discipline

**Resolution 3:** The rules & regulations of the college as regards attendance policy, dress code, code of conduct on campus & off campus, use of mobile etc. were explained by the Principal to the students. The student and parents were specially informed about the strict 75% attendance policy of the college.

Agenda 4: To discuss about organising Al-Ameen En-Expo 2022

Resolution 4: Planning for activities to be conducted on Feb 10<sup>th</sup> on Exploration of Entrepreneurship Talent. Al-Ameen En-Expo 2022-was jointly organized by Al-Ameen Institute of Management Studies and Al-Ameen Arts, Science & Commerce College

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr.Abdul Rizwan Shariff

Dr.B.A Amuradha

Principal

**IQAC** Co-ordinator

The IQAC meeting for Academic Session 2021-22 was held on 26<sup>th</sup> February 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar Hon.Secretary	Hon. Secretary Al-Ameen Educational Society Bangalore-27	
<b>Dr.B.A Anuradha</b> Principal	Chairperson	egab
Dr.Abdul Rizwan Shariff Vice-Principal	IQAC Co-ordinator	(VA)
Mr.Deepak Singh M.C HOD-MBA Department	Member	(m) Life
Mrs.Saira Banu HOD-BBA Department AIMS	Member	· ·
Dr.Irfan Mumtaz K.S Assistant Professor AIMS	Member	2
Mrs. Rizwana Khanum Assistant Professor AIMS	Member	
Prof.Jeevanand HOD, Management Studies Christ University, Bangalore	External Member	
Mr.Muzeer Pasha Manager AIMS	Member	Lui
Mr.Rafeeq Ahmed B Accountant AIMS	Member	
Ms. GIUL AFSHAN Sr. Programmer AIMS	Member	Gul Africa

#### **IQAC INITIATIVES**

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 26th March 2022 at 11:00am.

Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To review the preparation of AQAR to be submitted to NAAC.
- 3. To explain the rules and regulations of attendance and discipline
- 4. To discuss about organising Guest Lecture on Smart Move & Creative Thinking

Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 26<sup>th</sup> March 2022 at 11:00 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To review the progress of AQAR to be submitted to NAAC.

**Resolution 2:** The Principal &Vice- Principal reviewed the progress of the preparation of AQAR to the teaching staff and Non-Teaching staff. The teaching staff and Non-Teaching staff were asked to fill out the data template and provide all the necessary assistance for filling of the AQAR. It was resolved to keep all the information required ready before IIQA submission.

Agenda 3 To explain the rules and regulations of attendance and discipline

**Resolution 3:** The rules & regulations of the college, as regards attendance policy, dress code, code of conduct on campus & off campus, use of mobile, etc., were explained by the Principal to the students. The students and parents were especially informed about the strict 85% attendance policy of the college.

Agenda 4: To discuss about organising a Guest Lecture on Smart Move & Creative Thinking

**Resolution 4:** Planning for Guest Lectures to be conducted for the next month i.e. April & May on Smart Move & Creative Thinking by Mrs. Ahmina Ruhi Nayeem & Mrs. Soma Mukherjee respectively.

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Abdul Rizwan Shariff

IOAC Co-ordinator

Dr. R. Al Aliuradha

The IQAC meeting for Academic Session 2021-22 was held on 26th March 2022. The billowing members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar	Hon. Secretary	
Hon.Secretary	Al-Ameen Educational Society Bangalore-27	
<b>Dr.B.A Anuradha</b> Principal	Chairperson	
<b>Dr.Abdul Rizwan Shariff</b> Vice-Principal	IQAC Co-ordinator	W
Mr.Deepak Singh M.C HOD-MBA Department	Member	Central Com
Mrs.Saira Banu HOD-BBA Department AIMS	Member	
Dr.Irfan Mumtaz K.S Assistant Professor AIMS	Member	
Mrs. Rizwana Khanum Assistant Professor AIMS	Member	
Prof.Jeevanand HOD, Management Studies Christ University, Bangalore	External Member	
Mr.Muzeer Pasha Manager AIMS	Member	Hosp
Mr.Rafeeq Ahmed B Accountant AIMS	Member	4.5
Ms.Gulafshan Sr.Programmer	Member	lyne Afshan
AIMS		

### **IQAC INITIATIVES**

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 30<sup>th</sup> April 2022 at 11:00am.

#### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To review the preparation of AQAR to be submitted to NAAC.
- 3. To discuss about organizing A Certification Programme on "Campus to Corporate"

Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 30<sup>th</sup> April 2022 at 11:00 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To review the progress of AQAR to be submitted to NAAC.

**Resolution 2:** The Principal &Vice- Principal reviewed the progress of the preparation of AQAR to the teaching staff and Non-Teaching staff. The teaching staff and Non-Teaching staff were asked to fill out the data template and provide all the necessary assistance for filling of the AQAR. It was resolved to keep all the information required ready before IIQA submission.

- Agenda 3: To discuss about organizing A Certification Programme on "Campus to Corporate"

Resolution 3: Planning for organizing A Certification Programme on "Campus to Corporate" for our outgoing students to prepare them for job readiness by Mrs. Amina Ruhi Ahmed, M/s. Cocoons – Explore Yourself Training Solutions in association with Al-Ameen Educational Society and sponsored by M/s. Skills for Success, Koramangala. Dr Anwar Pasha & Mr Syed Habeeb from Skills for Success inaugurated the programme on 19th May 2022. Students were trained in two batches, from 19th to 30th May 2022 and from 12th to 19th July 2022. This programme will be open to all outgoing students from different colleges in Bangalore

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Abdul Rizwan Shariff

Dr.B.A Anuradha

Principal

IQAC Co-ordinator

The IQAC meeting for Academic Session 2021-22 was held on  $30^{th}$  April 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar Hon.Secretary	Hon. Secretary Al-Ameen Educational Society Bangalore-27	. 1 . 1 . 1
<b>Dr.B.A Anuradha</b> Principal	Chairperson	lesso
<b>Dr.Abdul Rizwan Shariff</b> Vice-Principal	IQAC Co-ordinator	Tall to
Mr.Deepak Singh M.C HOD-MBA Department	Member	Muse Cin
<b>Mrs.Saira Banu</b> HOD-BBA Department AIMS	Member	
Dr.Irfan Mumtaz K.S Assistant Professor AIMS	Member	MA A
Mrs. Rizwana Khanum Assistant Professor AIMS	Member	7 \
Prof.Jeevanand HOD, Management Studies Christ University, Bangalore	External Member	
Mr.Muzeer Pasha Manager AIMS	Member	Home
Mr.Rafeeq Ahmed B Accountant AIMS	Member	ALM.)
Ms.Gulafshan Sr.Programmer	Member	THE PARTY OF THE P
AIMS		Gul Olfsh

### IQAC INITIATIVES

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 28th May 2022 at 11:30am.

#### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To discuss about the celebration of International YOGA day.
- 3. To organise Webinar MBA Students
- 4. To discuss about organising Guest lecture on Health / Wellness , Career Counseling & How to Handle Failures

### Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

Resolution 1: The IQAC meeting was conducted on 28th May 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To discuss about the celebration of International YOGA day.

Resolution 2: The Principal discussed about the celebration of International YOGA day on 21st June. 2022 at Al-Ameen Institute of Management Studies. And asked the HOD's of MBA and BBA to organise the necessary activities on that day and record the same.

#### Agenda 3: To organize Webinar - MBA Students

Resolution 3: A Sector-wise Analysis of the Indian Economy: Pre and Post Lockdown was scheduled on 4th June 2022 organized by MES College of Arts and Commerce. Zuarinagar-Goa. How to follow Global Financial Markets" on 7th June 2022 organized by Global Institute of Business Studies. And "Advanced Excel Training" on June 7th June 2022 organized by BIZWIZ.CO.IN

Agenda 4: To discuss about organising Guest lecture on Health / Wellness ,Career Counseling

& How to Handle Failures

Resolution 4: Planning for Guest Lectures to be conducted on Health & wellness" by Mr. Hari Prasad, Executive, Amway Products on 22nd June 2022, Career Counseling" by Mr C A Ramesh, Advocate on 26th June 2022 "Entrepreneurship" by Mr Satish Kumar, XLRI Director, Mark How Consulting on 23rd Aug 2022.

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Abdul Rizwan Shariff

**IQAC** Co-ordinator

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#### **IQAC INITIATIVES**

#### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 28th May 2022 at 11:30am.

#### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To discuss about the celebration of International YOGA day.
- 3. To organise Webinar MBA Students
- 4. To discuss about organising Guest lecture on Health / Wellness ,Career Counseling & How to Handle Failures

### Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 28<sup>th</sup> May 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To discuss about the celebration of International YOGA day.

**Resolution 2:** The Principal discussed about the celebration of International YOGA day on 21st June.2022 at Al-Ameen Institute of Management Studies. And asked the HOD's of MBA and BBA to organise the necessary activities on that day and record the same.

### Agenda 3: To organize Webinar - MBA Students

Resolution 3: A Sector-wise Analysis of the Indian Economy: Pre and Post Lockdown was scheduled on 4th June 2022 organized by MES College of Arts and Commerce, Zuarinagar-Goa. How to follow Global Financial Markets" on 7th June 2022 organized by Global Institute of Business Studies. And "Advanced Excel Training" on June 7th June 2022 organized by BIZWIZ.CO.IN

Agenda 4: To discuss about organising Guest lecture on Health / Wellness ,Career Counseling & How to Handle Failures

**Resolution 4:** Planning for Guest Lectures to be conducted on Health & wellness" by Mr. Hari Prasad, Executive, Amway Products on 22nd June 2022, Career Counseling" by Mr C A Ramesh, Advocate on 26th June 2022 "Entrepreneurship" by Mr Satish Kumar, XLRI Director, Mark How Consulting on 23rd Aug 2022.

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr.Abdul Rizwan Shariff

Dr.BA Aguraetha

**IQAC** Co-ordinator

The IQAC meeting for Academic Session 2021-22 was held on 28<sup>th</sup> May 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar	Hon. Secretary	
Hon.Secretary	Al-Ameen Educational	
	Society	
	Bangalore-27	2 2 4 1
Dr.B.A Anuradha	Chairperson	
Principal		0900
Dr.Abdul Rizwan Shariff	IQAC Co-ordinator	
Vice-Principal		PULL I
Mr.Deepak Singh M.C	Member	
HOD-MBA Department		Chi Sain
Mrs.Saira Banu	Member	
HOD-BBA Department AIMS		TO SO
Dr.Irfan Mumtaz K.S	Member	/
Assistant Professor		My A
AIMS		17 -
Mrs. Rizwana Khanum	Member	
Assistant Professor		
AIMS		
Prof.Jeevanand	External Member	
HOD, Management Studies		
Christ University, Bangalore		
Mr.Muzeer Pasha	Member	
Manager		Magae
AIMS		,
Mr.Rafeeq Ahmed B	Member	
Accountant		Soft of XI
AIMS		
Ms.Gulafshan	Member	'
Sr.Programmer		lpl Office
AIMS		

#### **IQAC INITIATIVES**

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 29th June 2022 at 11:30am.

#### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To Organise A webinar to BBA 4th and 6th Sem
- 3. To organise campus Interview
- 4. To discuss about organizing Business Quiz, Puzzle solving & personality Recognition for 2, 4 and 6 Semester BBA & Workshop to be conducted On "Quantitative Methods for Business Quiz" & Business Quiz and Logical Reasoning competition

#### Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 29<sup>th</sup> June 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

#### Agenda 2: To Organise A webinar to BBA 4th and 6th Sem

Resolution 2: The Principal discussed about organising webinar on Investor Education Program (IEP) on behalf of BSE (Bombay Stock Exchange) on "Capital Market Awareness, Introduction to mutual funds and financial planning held on 23<sup>rd</sup> July 2022 for IV and VI sem BBA Student

#### Agenda 3: To organise campus Interview

Resolution 3: The principal discussed about organising a campus Interview Star Health & Allied Insurance Company LTD, for 6<sup>th</sup> sem BBA students on 21<sup>st</sup> July 2022 and to conduct workshop on "Quantitative Methods for Business Quiz" for 2 & 4 Semester BBA Students on 21<sup>th</sup> July 2022

Agenda 4: To discuss about organising Guest lecture on Health / Wellness ,Career Counseling & How to Handle Failures

Resolution 4: Planning for Guest Lectures to be conducted on Health & wellness" by Mr. Hari Prasad, Executive, Amway Products on 22nd June 2022, Career Counseling" by Mr C A Ramesh, Advocate on 26th June 2022 "Entrepreneurship" by Mr Satish Kumar, XLRI Director, Mark How Consulting on 23rd Aug 2022.

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Abdul Rizwan Shariff

Dr.B.A Anuradha

IQAC Co-ordinator

The IQAC meeting for Academic Session 2021-22 was held on 29<sup>th</sup> June 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar Hon.Secretary	Hon. Secretary Al-Ameen Educational Society Bangalore-27	0.4.4/
<b>Dr.B.A Anuradha</b> Principal	Chairperson	Roll
Dr.Abdul Rizwan Shariff Vice-Principal	IQAC Co-ordinator	TUH!
Mr.Deepak Singh M.C HOD-MBA Department	Member	(m) feis
Mrs.Saira Banu HOD-BBA Department AIMS	Member	
Dr.Irfan Mumtaz K.S Assistant Professor AIMS	Member	
Mrs. Rizwana Khanum Assistant Professor AIMS	Member	
Prof.Jeevanand HOD, Management Studies Christ University, Bangalore	External Member	
Mr.Muzeer Pasha Manager AIMS	Member	Please
Mr.Rafeeq Ahmed B Accountant AIMS	Member	J. W
Ms.Gulafshan Sr.Programmer AIMS	Member	Gul Afshin

#### **IOAC INITIATIVES**

#### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 30th July 2022 at 11:30am.

Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To Organise a Guest lecture on the topic "Data Analytics"
- To organise Workshops On Book Review presentations and "Think School YouTube channel".
- 4. To discuss the Entrepreneurship certification programmes by Mr. Satish Kumar and Campus to Corporate Leadership by Miss Soma Mukherji, Corporate Trainer

Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 30<sup>th</sup> July 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To Organise a Guest lecture on the topic "Data Analytics"

Resolution 2: The Principal discussed about organising A Guest lecture by Mr Sidharth Das a Corporate Trainer on the topic "Data Analytics" for 2,4 & 6 sem BBA Students held on 25<sup>th</sup> August 2022.

Agenda 3: To organise Workshops On Book Review presentations and "Think School YouTube channel".

Resolution 3: The principal discussed about organising a Workshops On "Think School Youtube channel" and Book Review presentations for BBA students on 11th of August by Mr Azeezuddin Arafath

Agenda 4: To discuss the Entrepreneurship certification programme Mr. Satish Kumar and Campus to Corporate Leadership by Miss Soma Mukherji, Corporate Trainer

**Resolution 4:** Planning for Certification programme on the "Campus to corporate leadership" by Miss Soma Mukherji, a corporate Trainer for 6 sem BBA students on 27<sup>th</sup> August 2022. And Entrepreneurship certification programme by Mr Satish Kumar, for BBA students held on 23<sup>rd</sup> August 2022

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Abdul Rizwan Shariff

**IQAC** Co-ordinator

Dr. B. A. Anuradha

The IQAC meeting for Academic Session 2021-22 was held on  $30^{\rm th}$  July 2022 . The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar	Hon. Secretary	
Hon.Secretary	Al-Ameen Educational	
	Society 27	
	Bangalore-27	0.410
Dr.B.A Anuradha	Chairperson	/// ///
Principal		& POX
Dr.Abdul Rizwan Shariff	IQAC Co-ordinator	Tul .
Vice-Principal		
Mr.Deepak Singh M.C	Member	
HOD-MBA Department		(m)
Mrs.Saira Banu	Member	
HOD-BBA Department AIMS		1000
Dr.Irfan Mumtaz K.S	Member	
Assistant Professor		The second second
AIMS		<u> </u>
Mrs. Rizwana Khanum	Member	/
Assistant Professor		
AIMS		
Prof.Jeevanand	External Member	
HOD, Management Studies		
Christ University, Bangalore		
Mr.Muzeer Pasha	Member	1 001
Manager		Made
AIMS		
Mr.Rafeeq Ahmed B	Member	P 1
Accountant		A S
AIMS		11 / 1 /
Ms.Gulafshan	Member	
Sr.Programmer		Gul Sph
AIMS		U

### IOAC INITIATIVES

# Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 27th August 2022 at 11:30am.

Agenda

- 1. Review of minutes of Previous IQAC meeting
- To discuss about organising "Founders Day" Celebrated on 6<sup>TH</sup> September 2022.
- 3. To organise an Industrial Visit to BBA students.
- 4. To discuss Guest Lectures on "Social Intelligence and Body Language" by Amina Ruhi Ahmed, an NLP Certified Trainer.

Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 27<sup>th</sup> August 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To discuss about organising "Founders Day" Celebrated on 6<sup>TH</sup> September 2022. Resolution 2: The Principal discussed about the celebration of Founders day was Celebrated on 6<sup>TH</sup> September 2022 at Al Ameen "B" CAMPUS, Al Ameen tower with Chief Guest of Rd Gen Zameer Uddin Shah former deputy chief of Army staff, Ex vice-chancellor of Aligarh muslim university, Dr K Rehman khan, former Deputy chairman of Rajya Sabha was Guest of Honour.

Agenda 3: To organise an Industrial Visit to BBA students

Resolution 3: The principal along with the placement officer discussed about organising an Industrial Visit for 2 sem BBA students at UNIBIC Food India pvt ltd on 17<sup>th</sup> sept 2022

Agenda 4: To discuss Guest Lectures on "Social Intelligence and Body Language" by Amina Ruhi Ahmed, an NLP Certified Trainer.

Resolution 4: Planning for organising a guest lecture on "Social Intelligence & Body Language" on 1st Sep 2022 by Amina Ruhi Ahmed, an NLP Certified Trainer. For MBA students.

Any other point with permission from the chair

Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Ábdul Rizwan Shariff

IOAC Co-ordinator

Dr.B.A. Ahrvadha

The IQAC meeting for Academic Session 2021-22 was held on 27<sup>th</sup> August 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar	Hon. Secretary	
Hon.Secretary	Al-Ameen Educational	
	Society	
	Bangalore-27	
Dr.B.A Anuradha	Chairperson	
Principal		
Dr.Abdul Rizwan Shariff	IQAC Co-ordinator	
Vice-Principal		= kujj
Mr.Deepak Singh M.C	Member	( C
HOD-MBA Department		Man Sir
Mrs.Saira Banu	Member	
HOD-BBA Department AIMS		400
Dr.Irfan Mumtaz K.S	Member	1
Assistant Professor		
AIMS		14
Mrs. Rizwana Khanum	Member	
Assistant Professor		,
AIMS		
Prof.Jeevanand	External Member	
HOD, Management Studies		
Christ University, Bangalore		
Mr.Muzeer Pasha	Member	
Manager		Negge
AIMS		,
Mr.Rafeeq Ahmed B	Member	- P
Accountant		COLD !
AIMS		- K.
Ms.Gulafshan	Member	
Sr.Programmer		Gul Afshen
AIMS		V

#### **IQAC INITIATIVES**

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 24th September 2022 at 11:30am.

#### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To discuss about organising Graduation Day Celebrated on 15th Oct 2022.
- 3. To organise an a literary programme on "Latin American Literature"

Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

Resolution 1: The IQAC meeting was conducted on 24th September 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To discuss about organising Graduation Day Celebrated on 15th Oct 2022

Resolution 2: The Principal discussed about the celebration of Graduation Day was organized on 15th Oct 2022. Dr. Manohar Chikkanna, Regional President, Indo-American Chamber of Commerce, Regional Council (South), Chennai as a Chief Guest, and Prof. Godamani K. N., Former Academic Council Member, Bangalore City University as a Special Invitee

Agenda 3: To organise a literary programme on "Latin American Literature"

Resolution 3: The principal discuss about literary programme "Naya Adab", a popular quarterly Urdu Literary Journal, in association with Al-Ameen Institute of Management Studies on 17th Oct 2022 at our Campus in pursuit to spread the rich cultural & literary history 2022

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC

members.

Dr. Abdul Rizwan Shariff

**IQAC** Co-ordinator

The IQAC meeting for Academic Session 2021-22 was held on 24<sup>th</sup> September 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar Hon.Secretary	Hon. Secretary Al-Ameen Educational Society Bangalore-27	. 11
<b>Dr.B.A Anuradha</b> Principal	Chairperson	dado
<b>Dr.Abdul Rizwan Shariff</b> Vice-Principal	IQAC Co-ordinator	Full
Mr.Deepak Singh M.C HOD-MBA Department	Member	( )
Mrs.Saira Banu HOD-BBA Department AIMS	Member	
Dr.Irfan Mumtaz K.S Assistant Professor AIMS	Member	
Mrs. Rizwana Khanum Assistant Professor AIMS	Member	
Prof.Jeevanand HOD, Management Studies Christ University, Bangalore	External Member	
Mr.Muzeer Pasha Manager AIMS	Member	Leve
Mr.Rafeeq Ahmed B Accountant AIMS	Member	
Ms.Gulafshan Sr.Programmer AIMS	Member	lju l Mishin

#### **IQAC INITIATIVES**

#### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 29<sup>th</sup> October 2022 at 11:30am.

#### Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. To discuss about organising Graduation Day Celebrated on 15th Oct 2022.
- 3. To organise an a literary programme on "Latin American Literature"

Agenda 1: Review of minutes of IQAC Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 29<sup>th</sup> October 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The IQAC members approved these minutes of the meeting.

Agenda 2: To discuss about organising Graduation Day Celebrated on 15th Oct 2022

Resolution 2: The Principal discussed about the celebration of Graduation Day was organized on 15th Oct 2022. Dr. Manohar Chikkanna, Regional President, Indo-American Chamber of Commerce, Regional Council (South), Chennai as a Chief Guest, and Prof. Godamani K. N., Former Academic Council Member, Bangalore City University as a Special Invitee

Agenda 3: To organise a literary programme on "Latin American Literature"

Resolution 3: The principal discuss about literary programme "Naya Adab", a popular quarterly Urdu Literary Journal, in association with Al-Ameen Institute of Management Studies on 17th Oct 2022 at our Campus in pursuit to spread the rich cultural & literary history 2022

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr.Abdul Rizwan Shariff

IQAC Co-ordinator

Dr.B.A.Aguradha

The IQAC meeting for Academic Session 2021-22 was held on 29<sup>th</sup> October 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar	Hon. Secretary	
Hon.Secretary	Al-Ameen Educational	
	Society	
	Bangalore-27	
Dr.B.A Anuradha	Chairperson	$ \wedge \wedge$
Principal	•	Legelo_
Dr.Abdul Rizwan Shariff	IQAC Co-ordinator	
Vice-Principal		THE STATE OF THE S
Mr.Deepak Singh M.C	Member	
HOD-MBA Department		(lew) Sint
Mrs.Saira Banu	Member	
HOD-BBA Department AIMS		THE
Dr.Irfan Mumtaz K.S	Member	1
Assistant Professor		1) 1
AIMS		
Mrs. Rizwana Khanum	Member	
Assistant Professor		
AIMS		
Prof.Jeevanand	External Member	
HOD, Management Studies		
Christ University, Bangalore		
Mr.Muzeer Pasha	Member	
Manager		lage
AIMS		F-22
Mr.Rafeeq Ahmed B	Member	
Accountant		AT VAR.
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Ms.Gulafshan	Member	- <i>Off</i> /
Sr.Programmer		lul Aph
AIMS		

#### **IOAC INITIATIVES**

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 26<sup>th</sup> November 2022 at 11:30am.

#### Agenda

- 1. Review of minutes of Previous IQAC and SSR meeting
- 2. To organize a music Dance Drama programme from "SPICMACAY Kuchipudi Dance"
- 3. To organise a workshop on "Sexual Harassment for Women at the Workplace"
- 4. To discuss about organising a programme on "Born to Succeed Programmed to Fail".
- 5. To discuss about organizing A One day EN-EXPO 2022.

Agenda 1: Review of minutes of IQAC and SSR Meeting and subsequent action taken

**Resolution 1:** The IQAC meeting was conducted on 26<sup>th</sup> November 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The discussion about preparation of SSR was also done in the meeting

Agenda 2: To organize a music Dance Drama programme from "SPICMACAY Kuchipudi Dance"

Resolution 2: The principal discussed organising a music Dance Drama from "SPICMACAY Kuchipudi Dance" by vidushi smt Vyjayanthi Kashi & Smt Vidushi Prateeksha Kashi held on 7<sup>th</sup> December 2022 Wednesday at Al Ameen Tower Campus Bengaluru 27.

Agenda 3: To organise a workshop on "Sexual Harassment for Women at the Workplace"

Resolution 3: The principal discuss about A workshop on "Sexual Harassment for Women at the Workplace" on 10th Dec 2022 by Mr Rajanna, Advocate, Government of India.

Agenda 4 To discuss about organising a programme on "Born to Succeed Programmed to Fail".

Resolution 4: The Principal discussed organising a programme on "Born to Succeed Programmed to Fail". organized by the Association of Indian Management schools on 16th December 2022

Agenda 5: To discuss about organizing One day EN-EXPO 2022.

Resolution 5 The principal discussed about organizing, A One-day EN-EXPO 2022 Exploration of Entrepreneurship Talents for I, III & V SEM BBA Students to be held on Thursday 29<sup>th</sup> December 2022 at Al Ameen "A" Campus.

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Abdul Rizwan Shariff

IQAC Co-ordinator

Dr.B.X Anuradha

The IQAC meeting for Academic Session 2021-22 was held on  $26^{th}$  November 2022. The following members attended the meeting.

Name	Designation	Signature
Mr.ZubairAnwar	Hon. Secretary	
Hon.Secretary	Al-Ameen Educational	
•	Society	
	Bangalore-27	4.4
Dr.B.A Anuradha	Chairman	$-\Lambda\Lambda\Lambda(I)$
Principal	Chairperson	6/6/6/5
Dr.Abdul Rizwan Shariff	IOAC C II	day
Vice-Principal	IQAC Co-ordinator	Tell -
Mr.Deepak Singh M.C	Member	Typ .
HOD-MBA Department	Member	C C
Mrs.Saira Banu	Member	o cirj
HOD-BBA Department AIMS	TATCHIOCI	
Dr.Irfan Mumtaz K.S	Member	AL
Assistant Professor	·	~ \
AIMS		W A
Mrs. Rizwana Khanum	Member	
Assistant Professor	Member	
AIMS		
Prof.Jeevanand		
HOD, Management Studies	External Member	
Christ University, Bangalore		
Mr.Muzeer Pasha	M	
Manager	Member	
AIMS		Magaz
Mr.Rafeeq Ahmed B	Mourt	
Accountant	Member	
AIMS		A XIII
Ms.Gulafshan	Momb	7
Sr.Programmer	Member	V()
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### **IQAC INITIATIVES**

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Meeting

The IQAC meeting for Academic Session 2021-22 was held on 24th December 2022 at 11:30am.

#### Agenda

- 1. Review of minutes of Previous IQAC and SSR meeting
- 2. To organize a series of events
- 3. To discuss about organising "Republic Day"

Agenda 1: Review of minutes of IQAC and SSR Meeting and subsequent action taken Resolution 1: The IQAC meeting was conducted on 24<sup>h</sup> December, 2022 at 11:30 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. The discussion about preparation of SSR was also done in the meeting

Agenda 2: To organize a series of events

Resolution 2: The principal discussed organising The National Girl Child Day, Parakram Diwas or Courage Day, National Youth Day, Oil Conservation week for BBA and MBA students and HODs of both the department was entrusted to organise the event and to report the same.

Agenda 3: To discuss about organising "Republic Day"

Resolution 3: The principal discuss about celebration of "Republic Day" at Al- Ameen A Campus Being Chief Guest Girish Udupi, Aeronautical Engg, Guest of honor Mr. Zubair Anwar Sait Hon Secretary Al Ameen Educational Society presided by Mr. Umar Ismail Khan chairman Al Ameen Educational Society Bangalore.

Any other point with permission from the chair

Dr. Abdul Rizwan Shariff, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr.Abdul Rizwan Shariff

**IQAC** Co-ordinator

Dr.B.A Animaena

The IQAC meeting for Academic Session 2021-22 was held on 24th December 2022. The

Name	Committee Members	
Mr.ZubairAnwar	Designation	Signature
Hon.Secretary	Hon. Secretary Al-Ameen Educational Society	Signature
<b>Dr.B.A Anuradha</b> Principal	Bangalore-27 Chairperson	AAM
Dr.Abdul Rizwan Shariff		Walla
Vice-Principal	IQAC Co-ordinator	X X X X
Mr.Deepak Singh M.C HOD-MBA Department	Member	KW
Mrs.Saira Banu HOD-BBA Department AIMS	Member	(m)
Dr.Irfan Mumtaz K.S Assistant Professor AIMS	Member	Let
Mrs. Rizwana Khanum Assistant Professor AIMS	Member	
Prof.Jeevanand	External Member	
HOD, Management Studies Christ University, Bangalore	-memai wember	
Mr.Muzeer Pasha Manager AIMS	Member	Negee
Mr.Rafeeq Ahmed B Accountant AIMS	Member	McDeA
Ms.Gulafshan	Member	Spl Ash
Sr.Programmer		On I Alsh
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